MAINE ARTS COMMISSION – MAINE HUMANITES COUNCIL

Arts & Humanities

Application deadline: March 24, 2016 at 5 p.m.
Maximum award: $1,000

The Maine Arts Commission and the Maine Humanities Council collaborate to provide Arts & Humanities grants that assist organizations in Maine to investigate and present stories and cultural expressions of the state, its communities and its people.

There is a 1:1 required in-kind or cash match for this grant.

Project may start no sooner than June 21, 2016.

ABOUT THE ARTS & HUMANITIES GRANT

These grants support projects and public programs that include or combine both arts and humanities disciplines. The arts build communities by helping them discover their cultural assets, building audiences and promoting the excellence of the creative sector. The humanities explore the nature and value of human experience through literature, history, theology, philosophy and the disciplines of social and political science.

The range of potential projects under the Arts and Humanities grants is limited only by the community's imagination. The funding partners are particularly interested in projects that explore diverse cultures or represent rural areas of the state. Projects might include a local folk life festival, a community performance of a historical play, a school-based historical mural project or a project combining oral history and documentary photography.

ELIGIBILITY REQUIREMENTS

Your professional Maine community organization is eligible to apply if it meets all of the following criteria:

- Is a nonprofit organization, legally established in the state of Maine.
- Has a 501(c)(3) tax-exempt status from the Internal Revenue Service or is a unit of municipal, county or tribal government.
- Is in compliance with final reports required for any previous Maine Arts Commission or Maine Humanities Council awards received.

An applicant may only receive one Arts & Humanities grant per calendar year. Applicants who have received an Arts & Humanities grant two years in a row must wait a full calendar year after receiving the second grant before applying again.

PRIOR TO SUBMISSION OF ANY MATERIALS, applicants must speak with Kathy Ann Shaw, Senior Director for Grants and Arts Accessibility, Maine Arts Commission, 207-287-2750, kathy.shaw@maine.gov ***and*** Anne Schlitt, Assistant Director, Maine Humanities Council, 207-773-5051, annes@mainehumanities.org to discuss their ideas.

APPLICATION REVIEW CRITERIA

Arts & Humanities applications are reviewed on a competitive basis using the following criteria:

- Clarity of the proposal and project design
- Quality of the humanities and artistic content of the proposed project
- Ability to reach a broad public audience
- Realistic funding and implementation plans

APPLICATION NARRATIVE *(All character counts include spaces. 4,400 characters/page)*

1. Provide a detailed description of the project. Is it an event, an exhibit or a panel discussion? What is the central component of the project? *(4,600 characters max.)*
2. Describe both the arts and the humanities elements of the project. What public programs are planned as part of the initiative? *(3,450 characters max.)*
3. Who will carry out the project? Please name the key personnel and organizational partners. *(1,150 characters max.)*
4. How will the project be publicized to ensure the broadest community involvement and exposure? *(2,300 characters max.)*
5. What is the end product/goal of this project and when will it be completed? Describe plans for evaluating the project. *(2,350 characters max.)*
6. Why is this project important to the organization, co-sponsors (if any), and community? How will the success of the project be assessed? *(3,450 characters max.)*

INELIGIBLE EXPENSES

Grant awards may not be re-granted nor used to cover the costs of brick-and-mortar projects, permanent or capital equipment, operating support/administrative costs, personal travel or fundraising.

APPLICATION PACKAGE REQUIREMENTS

A complete application package in the online system for the Arts & Humanities grant contains:

ONLINE

- Complete answers to all the narrative prompts
- Completed project budget
- Resume, bio, or curriculum vitae for all key personnel

BY MAIL OR FAX

- Completed State of Maine Vendor Form with ***exactly the same name and contact information as used in your application***
- Completed and signed assurances form

OPTIONAL

To provide a snapshot of the quality of your organization and or/work please provide no fewer than two or more than five artistic samples. Samples may be any combination of:

- Images
- Audio or video (no more than 15 minutes in length)
- Prose or poetry (no more than 20 pages in length)
- Reviews
- Marketing materials
- One to three letters of support

For additional information about artist samples, click ***here****.*

The Maine Arts Commission and the Maine Humanities Council reserve the right to use submitted materials in the non-commercial promotion of the artist and/or Maine Arts Commission or Maine Humanities Council programs.

ASSISTANCE
You are required to discuss your ideas about your project with staff from both agencies prior to the application deadline.

Kathy Ann Shaw, Senior Director for Grants and Arts Accessibility, Maine Arts Commission, 207-287-2750 or kathy.shaw@maine.gov.

Anne Schlitt, Assistant Director, Maine Humanities Council, 207-773-5051 or annes@mainehumanities.org

GENERAL QUESTIONS—Questions about the application or review process can be directed to Kathy Ann Shaw at the contact information above.

Large Print

Grant information is available in large print format by request. All Maine Arts Commission programs are accessible to people with disabilities.
All programs funded by the Maine Arts Commission must also be accessible.

MAINE ARTS COMMISSION

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